

Sample: Criminal Complaint

You can read the information below in over 15 languages! Simply use the translation tool in the top-left corner of the screen to select your preferred language, including , , , , , , , , , , , , , , , and .

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Format for Criminal Complaint

A First Information Report is a document that the police prepare when you file a complaint! In day-to-day life, we often need the help of the police. We may lose our phone, someone may steal our wallet- and we need the police to help us with this. The first step in getting help from the police is filing a complaint. You can approach the police if you need help because a crime has been committed against you. These crimes could be as small as pickpocketing, but also be as serious as child sexual abuse that we read about under POCSO. In case you ever need to go to the police to file a complaint, here is how you can write one. We've used a fictional story to write the complaint. When you are writing your complaint, you will have to change the details of the crime according to what you are filing a complaint about!

From,
Preethi (Name)
#83, Model Main Road, Bangalore 560062 (Address)
+91 1234567899 (Phone Number)
preethi@gmail.com (Email ID if you have one)

To,
Officer in charge
Lalbagh Police Station (You will have to name the police station that you are going to)
Bengaluru 560004
Date: 5 January 2022

Subject: Stolen Wallet

Respected Sir,

I am Preethi, residing at #83, Model Main Road, Bangalore 560062. On 4th January 2022, my wallet was stolen on a bus. I was on the bus going from Banashankari to Lalbagh. When I was getting down from the bus at Lalbagh, I felt a man put their hand in my bag and take my wallet. Before I could say anything, he quickly started running and I could not catch him. He was around 6ft in height and had black hair. He also wore round spectacles. My wallet is dark blue in colour and has my name written on the back. It also has a keychain in the shape of a dog attached to it. The wallet has money and my Aadhaar card inside. I have attached a photo of my wallet to this complaint. I request you to please file an FIR for this matter and assist me in finding my wallet.

Yours Sincerely,

Preethi

Enclosed: Photo of the wallet

Important things to remember while writing your complaint

1. Make sure that you include as many details as possible about the incident! Where you were when the incident took place, the time, any details of the person who committed the crime, etc.
2. If you have any photos related to the incident (for example, photos of the wallet in the above example) you can attach it to the complaint.
3. A police station cannot refuse to file an FIR! The law states that the police must file an FIR when they receive a complaint.

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